



# SAIIE

*"Your Life Experience; Your Education"*

## SAIIE Sports Program

### Cancellation, refund policy and disciplinary refund policy form

Applications should be submitted as soon as possible, SAIIE accepts applications on a rolling basis. Check the final application due dates. Due to high enrollment and limited availability, SAIIE recommends submitting applications at least one to two months before the application due date.

All fees must be paid and forms completed and sent to SAIIE no later than:

November 1<sup>st</sup> - Spring term

April 1<sup>st</sup> - Summer session I

April 1<sup>st</sup> - Summer session II

April 1<sup>st</sup> - Summer session I and II

May 15<sup>th</sup> – Fall term

Before you continue, please review the SAIIE cancellation policy.

This policy applies to all cancellations, regardless of the reason. Your request to withdraw and receive a refund must be made in writing to SAIIE.

**Please note:** If you withdraw any time before these deadlines you will be fully refunded. If you withdraw after this deadline, regardless of the reason, you are not eligible for any refund from SAIIE.

In case of any type of disciplinary action the program will not reimburse a refund or credit for missed activities, events and also actions beyond the school policy. The below action will be treated with disciplinary action and we reserve the right to add more, in case of gross misconduct while on the program.

Dismissal: If I am required to withdraw from any of the sports programs for failure to maintain standards of behavior, I will receive no refund of fees.

I have read and understood the terms of the agreement and by returning this signed document I agree to the SAIIE sports programs "Cancellation, refund policy and disciplinary refund policy"

\_\_\_\_\_  
Full name (Block capital letters)

\_\_\_\_\_  
Signature

\_\_\_\_/\_\_\_\_/\_\_\_\_  
Date