



SAIIE

"Your Life Experience; Your Education"

Passport Copy

1. Be sure your passport does not expire within six months after your program end date. If it does, you will have to renew your passport.
2. Scan the front pages of your passport (signature page and photo page with your passport number). Be sure you have signed the signature page.
3. SAIIE will also require all students to send a copy of their Passport photo.

If you do not yet have a valid Passport:

1. Visit your local passport agency to apply for your passport as soon as possible. Passports can take four to eight weeks to process, so it is important to plan ahead. If necessary, please request EXPEDITED PROCESSING of your passport to ensure that you are able to submit your passport to SAIIE no later than 30 days prior to departure date of your program.
2. Notify SAIIE once you have successfully applied for your passport. Your application will be reviewed to acceptance once you have completed all the other application requirements.

***If the student is a minor this form must be signed by a parent or legal guardian.**

Signature of Participant Student

____/____/____
Date

Signature of Parent or Legal Guardian

____/____/____
Date